

**MINUTES**  
**Regular Meeting**  
**TULELAKE CITY COUNCIL**  
**September 20, 2022 - 5:30 PM**

Mayor Henry Ebinger called the meeting to order at 5:34PM. Mayor Pro Tem Penny Velador and Council Members Teresa Williams and Julia Pena Larsen were present. Also present was Chief of Police, Tony Ross; City Hall Administrator, Jenny Coelho and City Administrative Clerk, Heidi Cureton. Council Member Bryan Hendricks; Finance Director, Will Sargent; Director of Public Works, Jose Perez; City Treasurer, Sara Luscombe and City Clerk, Raul Figueroa were all absent. On the conference line was City Planner, Rico Tinsman.

**APPROVAL OF THE SEPTEMBER 06, 2022, REGULAR MEETING MINUTES**

Mayor Pro Tem Velador made a motion to approve the September 06, 2022, regular meeting minutes. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 22- 174)

**APPROVAL OF THE PAYMENT OF BILLS**

Mayor Ebinger motioned to approve paying the bills presented. Mayor Pro Tem Velador seconded the motion. All votes were Ayes. Motion carried. (Motion 22-175)

**COMMENTS FROM THE PUBLIC**

No comments were made.

**COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE.**

No representatives came to give an update.

**REVIEW AND DECISION CITY OF TULELAKE WILL BE TAKING IN PURSUING THE PERMANENT LOCAL HOUSING ALLOCATION ENTITLEMENT AND NON-ENTITLEMENT LOCAL GOVERNMENT FORMULA ALLOCATION NOFA, ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT, AND THE POSSIBLE LEGALLY BINDING AGREEMENT BETWEEN THE DELEGATING AND RECEIVING JURISDICTIONS**

Maddelyn Bryan, Housing Coordinator with Siskiyou County Health, and Human Services Agency was on the conference line so this agenda item was moved up so she wouldn't have to wait so long. City Hall Administrator, Jenny Coelho, explained how the program worked, asking Maddelyn to confirm her explanation. Maddelyn reminded Council that funding from this Permanent Local Housing Allocation Program (PLHA), would start to revert back to the state if it was not claimed or delegated to another entity. If the City wished to apply, the initial application for funding would have to include a 5-year plan and the City would have to reapply every year for the continued funding. Jenny told Council she would reach out to her new HCD contact and ask about mixed use options and if they would qualify under this program. After more discussion, Mayor Ebinger made a motion for the City to apply for the grant funding. Mayor Pro Tem Velador seconded the motion. Council Member Williams abstained. Motion carried. (Motion 22-176)

**CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT: CHIEF OF POLICE, GOV'T. CODE §54957**

Council went into closed session at 6:01PM.

**ANNOUNCEMENT OF CLOSED SESSION**

Council returned to open session at 7:40PM. Mayor Ebinger announced that a motion was made and seconded in closed session to conduct follow up interviews with all three applicants for the Chief of Police position. They would like to have the interviews next Wednesday, September 28, 2022, at 1:00PM and then have a special closed session meeting immediately after. It was suggested that a zoom meeting may be needed to conduct the interview with Officer Jim McKeon since he lives far away. Mayor Ebinger called for a vote. All votes were Aye. Motion carried. (Motion 22-177)

**APPOINTMENT AND OR PROCESS ON CHIEF OF POLICE APPOINTMENT**

This item was not addressed.

**APPROVAL OF SELECTION OF CONSULTING FIRM FROM REQUEST FOR PROPOSALS FOR THE 6<sup>TH</sup> CYCLE HOUSING ELEMENT UPDATE FOR THE CITY OF TULELAKE**

Rico Tinsman, City Planner was on the phone to present a staff report regarding the selection process of a consultant to complete the 6<sup>th</sup> Cycle Housing Element Update for the City of Tulalake. He reported that the Housing Element was one of eight state-mandated elements that make up the City's General Plan. The

Housing Element is to be updated every eight years, with the last update for Tulelake being completed in April 2015. The City received only two proposals, after working with HCD to extend the initial response period after the initial response period generated no replies. After evaluating both proposals, and finding both highly qualified, City and Planning staff recommend Planwest Partners, mainly due to their timeline meeting the grant's expenditure deadline. Mayor Ebinger made a motion to authorize City Hall Administrator to negotiate and enter into a professional services agreement with Planwest Partners to update the City's Housing Element for up to \$90,000 consistent with the City's SB2 planning grant. Mayor Pro Tem Velador seconded the motion. All votes were Aye. Motion carried. (Motion 22-178)

**CLOSED SESSION REGARDING NEW LITIGATION, GOV'T. CODE §54956.9 (C)**

Council went into closed session at 7:49PM

**ANNOUNCEMENT OF CLOSED SESSION**

Council returned to open session at 8:24PM. Mayor Ebinger announced that they would be reaching out for more information. No action was taken.

**DEPARTMENT HEAD UPDATES:**

Due to the late hour, no Department Heads gave updates.

**ADJOURNMENT**

Mayor Ebinger made a motion to adjourn the meeting at 8:25PM. Mayor Pro Tem Velador seconded the motion. All votes were Aye. Motion carried. (Motion 22-179)



Henry A Ebinger, Mayor

Attest:



Raul Figueroa, City Clerk