

MINUTES
Regular Meeting
TULELAKE CITY COUNCIL
November 16, 2021
5:30 PM

Mayor Henry Ebinger called the meeting to order at 5:30 PM. Council Members Bryan Hendricks and Teresa Williams were present. Council Member Gary Fensler arrived at 6:00 PM. Also present were Chief of Police, Tony Ross; Police Officer, Justin Anderson; City Hall Administrator, Jenny Coelho; City Clerk, Raul Figueroa; Director of Public Works, Jose Perez and Finance Director, Will Sargent. Present via conference call was City Administrative Clerk, Heidi Cureton and City Treasurer, Sara Luscombe. Mayor Pro Tem Penny Velador was absent.

APPROVAL OF THE NOVEMBER 02, 2021 REGULAR MEETING MINUTES

Council Member Hendricks made a motion to approve the November 02, 2021, regular meeting minutes. Council Member Williams seconded the motion. All votes were Aye. Motion carried. (Motion 21-196)

APPROVAL OF THE NOVEMBER 08, 2021 SPECIAL MEETING MINUTES

Council Member Hendricks made a motion to approve the November 08, 2021, special meeting minutes. Council Member Williams seconded the motion. All votes were Aye. Motion carried. (Motion 21-197)

APPROVAL OF PAYMENT OF THE BILLS

Council Member Hendricks made a motion to approve the payment of the bills submitted. Council Member Williams seconded the motion. All votes were Aye. Motion carried. (Motion 21-198)

COMMENTS FROM THE PUBLIC

There were no comments from the Public.

COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE

No representatives from said organizations had any updates.

PUBLIC HEARING: DISCUSSION OF POSSIBLE STATE CDBG APPLICATION AND SUBSTANTIAL AMENDMENT TO THE 2017 CDBG DIRECT HOMEOWNERSHIP ASSISTANCE PROGRAM

The City Hall Administrator informed the Council in regards to the CDBG amendment of funds to be used in the demolition of the Clyde Hotel and the development of the Tulalake Cultural Visitor Center. She mentioned that in order for the amendment to the CDBG funds to be redirected would require the City to have a public discussion of the topic. Mayor Ebinger asked if anyone had any questions and then made a motion to approve the amendment of the reallocation of funds for the 2017 CDBG Direct Homeownership Assistance Program. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 21-199)

APPROVE RESOLUTION 21-15 APPROVING REALLOCATION AND EXTENSION OF TIME FOR FUNDING AND THE EXECUTION OF AN AMENDMENT FOR GRANT AGREEMENT 17-CDBG-12030 AND/OR ANY AMENDMENTS THERETO FROM THE 2017 FUNDING YEAR OF THE STATE CDBG PROGRAM

The City Hall Administrator reiterated to Council the reason for the amendment of the CDBG grant from the funding year of 2017. She informed the Council that the Resolution contains the increase in the allocation of funds for the demolition of the Clyde Hotel to \$750,000 from \$723,000. Mayor Ebinger made a motion to approve the reallocation and extension of the funding and execution of the amendment to the 2017 CDBG funding allocation to that of the demolition of the Clyde Hotel. The motion was seconded by Council Member Hendricks. All votes were Ayes. Motion carried. (Motion 21-200)

RENEGOTIATION OF PEACE OFFICER MEMORANDUM OF UNDERSTANDING (MOU)

The agenda item was tabled by the request of Police Officer Anderson until further notice.

REVIEW AND POSSIBLE APPROVAL OF QUOTES TO HAVE MAINTENANCE PERFORMED ON CITY GENERATORS

The Director of Public Works presented City Council with two quotes in regards to the maintenance to be performed on the city generators. The underlying quotes contain both services and travel time. Mr. Perez

had informed the Council on the increasing difficulty of finding possible service providers in the general area of the basin. Council Member Hendricks asked him if it would be possible for the Public Works employees to become approved to service the generators. To which, the Public Works Director answered that due to California regulations that would not be possible for City employees to become certified. Therefore, Mayor Ebinger made a motion to approve the quote from Power Up Electric for \$4,325.00 to service all four generators within the City. Council Member Williams seconded the motion. All votes were Ayes. Motion carried. (Motion 21-201)

APPROVAL OF RESOLUTION 21-16 DECLARING THE FOLLOWING PROPERTIES AS SURPLUS PROPERTIES: NORTHWEST PORTION OF AP# 050-201-020-000; SOUTHWEST PORTION OF AP# 050-021-010-000; 365 MODOC AVENUE AP# 050-043-050-000; 285 MODOC AVENUE, AP# 050-021-100-000 AND 297 MODOC AVENUE, AP# 050-021-110-000.

The City Hall Administrator informed the Council that they would have to amend the resolution to remove the northwest portion of AP# 050-201-020-000 and the southwest portion of AP# 050-021-010-000 listed due to recent information provided by the City Engineer, Jon Moritz. He informed Jenny and Jose that to apply for the right of way, the road leading to those properties would have to be revised and rezoned for the property to be declared as surplus. Council did want the resolution to be read, to which, Jenny reiterated the issue of several guidelines that have to be followed and new laws. The process would take around 60-90 days before any answer would be given from the state. Mayor Ebinger made a motion to approve Resolution 21-16, removing the two properties discussed, and declaring the remaining aforementioned properties as surplus properties. Council Member Hendricks seconded the motion. All votes were Ayes. Motion carried. (Motion 21-202)

APPROVAL OF PAY APPLICATION NO. 4 IN THE AMOUNT OF \$85,480.05 AND NO. 5 IN THE AMOUNT OF \$24,569.26 TO MODOC CONTRACTING CO., INC. FOR WORK ON THE VETERANS PARK EXPANSION PROJECT

The City Hall Administrator informed the Council that this is not the final pay application, which will be submitted after the final walkthrough with Jon Moritz and Jude Marchessault is completed. Mayor Ebinger made a motion to approve pay application No. 4 in the amount of \$85,480.05 and No. 5 in the amount of \$24,569.26 to Modoc Contracting Co., Inc. for the work on the Veterans Park Expansion Project. Council Member Hendricks seconded. Council Member Fensler abstained due to just arriving to the meeting. Motion carried. (Motion 21-203)

DEPARTMENT HEAD UPDATES:

Chief of Police, Tony Ross: N/A


City Hall Administrator, Jenny Coelho: Christmas Lighting to be on December 4th; The Christmas parade to be held around 4PM, alongside the Fire Department to bring in Santa; Revitalization Committee to have a meeting on December 1st; DJ would be present at the tree lighting and Christmas parade at no cost to the City;

Director of Public Works, Jose Perez: Public Works will start decorating for the Christmas tree lighting and expect the gazebo to be delivered sometime this month.


Finance Director, Will Sargent: Audit is still being worked on by Charlie, and he wanted to remind the Department Heads and City Council that despite him not being present every day in the Tullake office, he can always be reached by phone or email by anyone regarding any possible budget issues.

ADJOURNMENT

Council Member Hendricks made a motion to adjourn the regular meeting at 6:25 PM. The motion was seconded by Council Member Williams. All votes were Aye. Motion carried. (Motion 21- 204)


Henry A Ebinger, Mayor

Attest:


Raul Figueroa, City Clerk