

**Tulelake City Council
Regular Meeting Minutes
In-Person and Via Conference Call
September 21, 2021 – 5:30 PM**

Mayor Henry Ebinger called the meeting to order at 5:32 PM. Mayor Pro Tem Penny Velador, along with Council Member Bryan Hendricks were present. Chief of Police, Tony Ross; Police Officer, Justin Anderson; Director of Public Works, Jose Perez; City Clerk, Raul Figueroa; Finance Director, Will Sargent; City Hall Administrator, Jenny Coelho and City Administrative Clerk, Heidi Cureton, were all in attendance. Present via conference call were Council Member Gary Fensler and City Treasurer, Sara Luscombe. Council Member Teresa Williams was absent.

APPROVAL OF THE AUGUST 17, 2021 REGULAR MEETING MINUTES

Mayor Ebinger made a motion to approve the minutes of August 17, 2021. Council Member Hendricks made the second. Mayor Pro Tem Velador abstained from voting. All other votes were Aye. Motion carried. (Motion 21-169)

APPROVAL OF THE SEPTEMBER 07, 2021 REGULAR MEETING MINUTES

Mayor Ebinger made a motion to approve the September 07, 2021 regular meeting minutes. Mayor Pro Tem Velador seconded the motion. Council Member Hendricks abstained from voting. All other votes were Aye. Motion carried. (Motion 21-170)

APPROVAL OF PAYMENT OF THE BILLS

Mayor Pro Tem Velador made a motion to approve payment of the bills. Council Member Hendricks made the second. All votes via conference call and in-person were Ayes. Motion carried. (Motion 21-171)

COMMENTS FROM THE PUBLIC

Lydia Gil, a local area resident, reminded Council of the community meeting scheduled for Wednesday, September 22, 2021 to get feedback from the community on the proposed Arts and Cultural Visitor Center that the City would like build on Main Street where the old Clyde Hotel is located. She invited everyone to attend at 6:00 PM at the Honker.

COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE

No representatives were present.

APPROVAL TO PURCHASE A BODY CAMERA

Chief of Police Tony Ross approached Council with a quote to purchase a Wi-Fi extended wearable body camera in the amount of \$1,160.00 to have as a backup. Finance Director, Will Sargent reminded him that he has already maxed out his equipment budget for FY21/22, factoring in the Taser purchase on the following agenda item. Mayor Ebinger made a motion to approve the purchase of the extra body camera. Mayor Pro Tem Velador made the second. All votes via conference call and in-person were Ayes. Motion carried. (Motion 21-172)

APPROVAL OF TASER PURCHASE FOR THE POLICE DEPARTMENT

This item was also discussed with the previous agenda item. The quote presented to Council for a new Taser was \$1,367.44. Having three full-time Officers working, an additional Taser is needed. Mayor Ebinger made a motion to approve the Taser purchase. This would give the Police Department a total of three Tasers. Council Member Hendricks seconded the motion. All votes via conference call and in-person were Ayes. Motion carried. (Motion 21-173)

APPROVAL OF CHANGE ORDER NO. 4-21 FOR MODOC CONTRACTING, INC. FOR THE ADDITIONAL MATERIALS AND LABOR ON THE SUNDIALS FOOTER/FOUNDATION

Director of Public Works, Jose Perez, explained to the Council that change order No. 4-21 for Modoc Contracting, Inc. was necessary to reinforce the foundation of the sundial in order to support the weight of the metal structure. It was feared that the sundial would sag without it. Mayor Ebinger made a motion to approve change order No. 4-21 to Modoc Contracting, Inc. Mayor Pro Tem Velador seconded. All votes via conference call and in-person were Ayes. Motion carried. (Motion 21-174)

DEPARTMENT HEAD UPDATES:

Chief of Police, Tony Ross informed the Council that the unmarked police car was having radiator problems. He mentioned he would be getting a black and white vehicle from the Malin Police Department. He also suggested we donate the white Ford Crown Victoria police car to the College of the Siskiyous to use.

He stated that he was holding off on construction of the fence in the alley between Main and Fourth Street and mentioned that some of the abandoned vehicles had been moved.

During the Tulelake Butte Valley Fair weekend, they issued around 20 parking violations and captured four problem dogs. He told Council that they would no longer be giving out warnings to dog owners for violations, they

will just be issuing tickets. He also reminded Council that we needed to reappoint a Hearing Officer for any disputes on tickets that may arise.

City Hall Administrator, Jenny Coelho told the Council that John Balestrini would be here on September 28, 2021 for a SCORE training. Chief Ross asked that he be emailed what the training was going to be about so he could schedule his officers appropriately. She also reminded Council and staff that everyone must have sexual harassment training every two years or the City would be out of compliance. A free webinar training is scheduled for October 07, 2021 and everyone will be receiving an email with a link to participate. She also reminded Council of the Wednesday, September 22, 2021 Community Meetings for the Arts and Cultural Visitor Center. The Building Inspector would also be looking at the Mixed Tienda building tomorrow, September 22, 2021, along with the City Engineer, in order to determine if the Clyde Hotel and the Mixed Tienda buildings share a wall. This will help with the cost estimate for ultimately getting them down. A fence was also put up around the perimeter of the Clyde Hotel to prevent people for walking or parking near it. LOLA dinner will be in Fort Jones on October 13, 2021. Anyone interested in going needs to let City Hall staff know by October 06, 2021 to RSVP.

Director of Public Works, Jose (Chewy) Perez reported to Council that he has been receiving complaints from customers regarding the color and odor of the water. He was in touch with Ernie Goff who suggested he flush the fire hydrants to help the problem. He also told Council that the monitor wells have dropped another 2 feet. They have been working on the sundial, having just a few issues with pieces not fitting correctly but he is hoping to have it finished by Friday, September 24, 2021. He also decided to keep the fence around Veterans Park up until after the grand opening to keep people off the newly seeded grass.

Finance Director, Will Sargent informed Council that the first meeting with Charlie Pillon on the audit has been scheduled and he was wrapping up some financials.

CLOSED SESSION: EMPLOYEE PERFORMANCE REVIEW

Council went into closed session at 6:07 PM

ANNOUNCEMENT OF CLOSED SESSION

Council returned to open session at 6:54 PM. Mayor Ebinger announced that a motion was made and seconded in closed session to proceed with the succession process to make Justin Anderson Chief of Police. All votes via conference call and in-person were Ayes. Motion carried. (Motion 21-175)

CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL REGARDING TERMINATION OF LEASE

Council again went into closed session at 6:55 PM

ANNOUNCEMENT OF CLOSED SESSION

Council returned to open session at 7:21 PM. Mayor Ebinger announced that a motion was made and seconded for the City to issue a Notice to Quit. All votes via conference call and in-person were Ayes. Motion carried. (Motion 21-176)


ADJOURNMENT

Mayor Ebinger made a motion to adjourn the September 21, 2021 regular meeting at 7:23 PM. The motion was seconded by Mayor Pro Tem Velador. All votes via conference call and in-person were Ayes. Motion carried. (Motion 21- 177)



Henry A Ebinger, Mayor

Attest:



Raul Figueroa, City Clerk