

TULELAKE CITY COUNCIL
Regular Meeting Minutes
June 01, 2021 - 5:30 PM
Via Conference Call

Mayor Henry Ebinger called the meeting to order at 5:32 PM. Mayor Pro Tem Penny Velador and Council Member Williams were present. Finance Director, Will Sargent; Chief of Police, Tony Ross; City Hall Administrator, Jenny Coelho; Director of Public Works, Jose Perez; and City Clerk, Raul Figueroa were all present. Also, present via conference call was City Treasurer, Sara Luscombe. City Administrative Clerk, Heidi Cureton and Council Members Fensler and Hendricks were absent.

APPROVAL OF THE MAY 18, 2021 REGULAR MEETINGS MINUTES

Mayor Pro Tem Velador made a motion to approve the May 18, 2021, regular meeting minutes. The motion was seconded by Council Member Williams. Roll call was taken via in-person and conference call. All members present voted aye. Motion carried. (Motion 21-99)

APPROVAL OF PAYMENT OF BILLS

Chief of Police, Tony Ross, wanted to make some inquiries on the bill for Lexipol and asked that one to be tabled until he could do research on it. Mayor Pro Tem Velador made a motion to approve all the bill presented, excluding the Lexipol bill. Council Member Williams seconded the motion. Roll call was taken via in-person and conference call. All members present voted aye. Motion carried. (Motion 21-100)

COMMENTS FROM THE PUBLIC

No comments were made by the public.

COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE

No representatives were present to provide an update.

INFORMATION REGARDING A POSSIBLE PHARMACIST COMING TO TULELAKE

Council voted to move the Agenda item to right after the approval of the bills. Mark Nelson partner at Independent RX, along with a fellow consultant, Mike Kelley, informed the Council over their desire to introduce pharmacies to small towns such as Tulelake. They were also happy to inform the Council that the Council's pamphlet had been received and given to the interested individual in creating the pharmacy. They mentioned that a City endorsement would be enticing to these independent pharmaceutical companies and may bring more attention to Tulelake, bringing better chances of finding interested individuals for this project. After much discussion, Mayor Ebinger made a motion to proceed with getting more information about this potential business opportunity of a pharmaceutical business in the Tulelake community. The motion was seconded by Mayor Pro Tem Velador. Roll call was taken via in-person and conference call. All members present voted aye. Motion carried. (Motion 21-101)

UPDATE ON THE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CORONAVIRUS ROUNDS 2 AND 3 APPLICATIONS AND FUNDING

The City Hall Administrator updated the Council on the Community Development Block Grant (CDBG) saying that the information presented at the last regular meeting had a typo consisting of \$510k written instead of \$51k. This huge reduction in funds assistance to the City of Tulelake would be reduced in the amount of about \$208,365.00 for utility, food assistance, or economic assistance. Reducing the amount of money that would become available for residents within the community. This was for information only. No action was taken.

REQUEST TO CARRY OVER JOSE PEREZ (204.69 HOURS), SAM FLORES (219.92 HOURS) & SCOTT CARROLL'S (206.70 HOURS) VACATION TIME TO THE NEXT FISCAL YEAR INSTEAD OF LOSING ALL BUT 160 HOURS ON JUNE 30, 2021

Director of Public Works, Jose Perez, explained to the Council that due to being short staffed since December, there was a risk to him and his crew in losing hours of their accumulated vacation time. The Mayor did not believe it to be fair for City employees to lose their vacation time due to be shorthanded

and made a motion to approve the carryover of Jose Perez, Sam Flores and Scott Carroll's vacation hours. The motion was seconded by Mayor Pro Tem Velador. Roll call was taken via in-person and conference call. All members present voted aye. Motion carried. (Motion 21-102)

APPROVAL TO ADD ADDITIONAL PEOPLE TO PICK UP MAIL FOR CITY HALL

City Hall Administrator, Jenny Coelho, told Council that all City Hall staff needed to be on a list at the Post Office to be allowed to pick up mail for City Hall. It was also noted that a member of the council might want to be included on the list in case of an emergency and mail was needing to be picked up. Mayor Pro Tem Velador volunteered to be added to the list at the Post Office. Mayor Ebinger made a motion to approve the adding of additional people to pick up mail for the City Hall staff. Council Member Williams seconded the motion. Roll call was taken via in-person and conference call. All members present voted aye. Motion carried. (Motion 21-103)

DEPARTMENT HEAD UPDATES

Chief Ross asked if there could be a resolution brought to the Council for enforcement of fines for not watering on the specified even/odd days or overwatering. Mayor Ebinger brought up that Council Member Fensler and Finance Director Sargent try to meet next week to discuss the lots on Modoc Avenue.

ADJOURNMENT

Mayor Ebinger made a motion to adjourn the meeting at 6:35 PM. Mayor Pro Tem Velador seconded the motion. Motion carried. All council members present and on the conference call voted Aye. (Motion 21-104)



Henry A. Ebinger, Mayor

Attest:



Raul Figueroa Tamayo, City Clerk