

**Tulelake City Council**  
**Special Meeting Minutes**  
**February 10, 2021**

Mayor Ebinger called the special meeting to order at 5:30 PM. Mayor Pro Tem Marcillac and Council Members Fensler and Velador were all present. Present via conference call was Council Member Williams and Finance Director, Will Sargent. City Hall Administrator, Jenny Coelho; Interim Director of Public Works, Jose Perez; Chief of Police, Tony Ross and City Administrative Clerk, Heidi Cureton were also present. City Treasurer, Sara Luscombe; and City Clerk, Raul Figueroa Tamayo were both absent.

**COMMENTS FROM THE PUBLIC**

There was no public comments.

**COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN UNIFIED JOINT SCHOOL DISTRICT UPDATE**

There was no community organizations present to give an update.

**APPROVAL OF BIDS FOR AIR LINE REPLACEMENT AT THE WASTEWATER TREATMENT PLANT**

Jose Perez, Interim Director of Public Works, presented two bids to Council to have some repair work done on air leaks that were discovered at the Wastewater Treatment Plant which have been causing increased rates in the power bill. He explained to Council that he had reached out to four organizations but only heard back from the two presented, Bobs Excavating and R.B Aldrich Construction. After some discussion and looking over the bids, Council Member Fensler made a motion to table this item until Bobs Excavating could itemize exactly what their bid consisted of to make sure the City knew what services they would be receiving if they accepted their bid. Council Member Velador seconded. Motion carried. (Motion 21-29)

**APPROVAL OF LEASE BETWEEN NORTHSTATE PACKAGING, INC. AND THE CITY OF TULELAKE FOR CITY OWNED PROPERTY LOCATED AT 2 RAY OEHLERICH WAY, PORTION OF AP# 050-201-020-000**

Will Sargent, City Finance Director, explained to Council that he had looked over the lease agreement and stated that it was almost the same as the agreement with the previous tenant. It would start out as a one year lease, effective February 17, 2021. Jose commented that his crew had already fixed a few of the concerns regarding the outside of the building, including putting cement and gravel around the downspouts to prevent further eroding. The remaining concerns will be fixed by the tenant and they will in turn deduct that from their monthly rent. All repairs are to be completed within 30 days of the lease commencement date. All routine maintenance is the responsibility of the tenant. The monthly lease amount agreed upon is \$2800.00, due by the first of every month. Mayor Ebinger made a motion to approve the lease with Northstate Packaging as presented. Council Member Fensler seconded. Motion carried. (Motion 21-30)

**ADJOURNMENT**

Mayor Ebinger made a motion to adjourn the meeting. Council Member Velador seconded. Motion carried. Meeting adjourned at 6:05 PM. (Motion 21-31)

  
Henry A Ebinger, Mayor

Attest:

  
Raul Figueroa Tamayo, City Clerk