

Tulelake City Council
Regular Meeting Minutes
December 15, 2020

Mayor Ebinger called the meeting to order at 5:30 PM. Mayor Pro Term Marcillac and Council Member Velador were present. Newly elected Council Member Teresa Williams was also present. Council Member Fensler joined the meeting later by conference call. City Hall Administrator, Jenny Coelho; City Clerk, Raul Figueroa; Chief of Police, Tony Ross and Finance Director, Will Sargent were present. Present via Conference Call were City Treasurer, Sara Luscombe and City Administrator Clerk, Heidi Cureton.

APPROVAL OF THE DECEMBER 1, 2020 REGULAR MEETING MINUTES

Council Member Velador made a motion to approve the December 1, 2020 regular meeting minutes. Mayor Pro Tem Marcillac seconded the motion. Motion carried. (Motion 20-200)

APPROVAL OF THE DECEMBER 10, 2020 SPECIAL MEETING MINUTES

Council Member Velador made a motion to approve the December 10, 2020 special meeting minutes. Mayor Pro Tem Marcillac seconded the motion. Motion carried. (Motion 20-201)

OATH OF OFFICE FOR CITY CLERK

Mayor Ebinger did the Oath of Office with the newly elected City Clerk, Raul Figueroa Tamayo.

OATH OF OFFICE FOR TWO RE-ELECTED COUNCIL MEMBERS AND ONE NEWLY ELECTED COUNCIL MEMBER

City Clerk, Raul Figueroa Tamayo, did the Oath of Office for Council Member Velador in person, City Treasurer, Sara Luscombe by conference call, Council Member Teresa Williams in person and Council Member Fensler by conference call.

DETERMINATION OF CITY COUNCIL POSITIONS OF MAYOR AND MAYOR PRO TEM

Council Member Velador made a motion to have Henry A. Ebinger to continue as Mayor. Mayor Pro Tem Marcillac seconded. Mayor Ebinger abstained. All other Council Members voted aye. Motion carried. (Motion 20-202) Mayor Ebinger made a motion to have Council Member Marcillac remain as Mayor Pro Tem. Council Member Velador seconded. Council Member Marcillac abstained. All other Council Members voted aye. Motion carried. (Motion 20-203)

DETERMINATION OF CITY COUNCIL POSITIONS OF COMMISSIONERS TO THE VARIOUS CITY DEPARTMENTS

After discussion amongst the Council, the following positions were determined: Council Member Fensler is Water and Wastewater Commissioner, Council Member Marcillac is Police Commissioner, Council Member Velador is Parks and Streets Commissioner and Council Member Williams is Garbage and Library Commissioner. Mayor Ebinger made a motion to accept all the Commissioner positions as discussed. Council Member Velador seconded. Motion carried. (Motion 20-204)

DETERMINATION OF CITY COUNCIL REPRESENTATIVES TO VARIOUS ORGANIZATIONS, IE: SCORE, LOLA, ETC.

After discussion amongst the Council, the following representatives for the following organizations were determined: SCORE (Small Cities Organized Risk Effort) is Council Member Velador and City Hall Administrator as an alternative; LOLA (League of Local Agencies) is Mayor Ebinger and Mayor Pro Tem Marcillac and Council Member and City staff are also welcome; CIIC (Collier Interpretive Information Center) Mayor Ebinger and Council Member Williams as an alternative; RKC (Rural Klamath Connects) Mayor Ebinger is a Board Member and Council Member Williams as an alternative and City Hall Administrator is on the Steering Committee; Siskiyou Revitalization Committee is Council Member Fensler and Council Member Velador and Williams as alternatives; Tulelake Rotary is Mayor Ebinger and City Hall Administrator and Mayor Ebinger suggested inviting the other Council Members to a Rotary meeting to see if they would be interested in attending also; Tulelake Revitalization Committee is Mayor Ebinger, City Hall Administrator, City Administrative Clerk and all Council is invited as well. Mayor Ebinger made a motion to accept the representatives as discussed. Council Member Velador seconded. Motion carried. (Motion 20-205)

APPROVAL OF COUNCIL MEMBER TERESA WILLIAMS AS A CHECK SIGNER ON THE UMQUA BANK ACCOUNTS FOR THE CITY OF TULELAKE AND APPROVAL TO REMOVE KEVIN NICHOLSON AS A CHECK SIGNER

Mayor Ebinger made a motion to remove Kevin Nicholson and add Council Member Teresa Williams as a check signer for the City of Tulelake Umpqua Bank accounts and the check signers for the City of Tulelake are: Henry A. Ebinger, Richard Marcillac, Paulette (Penny) Velador, Gary Fensler, Teresa Williams and Sara Luscombe. Council Member Velador seconded. Motion carried. (Motion 20-206)

APPROVAL OF THE BILLS

Council Member Velador made a motion to approve the bills presented on December 15, 2000. Mayor Pro Tem Marcillac seconded the motion. Motion carried. (Motion 20-207)

COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE

No representatives were present at the meeting to give an update.

CITIZEN CONCERN REGARDING THE AMOUND OF FERAL CATS AND LOOSE DOGS ROAMING THE CITY

Violet Heiney told the Council of her concern regarding the number of feral cats and loose dogs that are continually roaming around the City. She was concerned about their healthiness and how they are bothering the other domesticated cats and dogs within the City. The Council discussed different ways to reduce the feral cat population. This item was information only and no action taken.

APPROVAL TO ESTABLISH A ROUTINE HIRING POLICY

The Chief of Police presented to the Council information to give authority to each City Department head to do their own hiring within each of their departments. The Council discussed this and concluded this would be good to do and if there a grievance or concern the Council would be able to remain impartial and take action accordingly. Council discussed that the Personnel Policy Manual will need to be updated and brought back at a later meeting for approval with these changes. Mayor Ebinger made a motion to give the City Department Heads the authority to hire employees within each of their departments along with updating the Personnel Policy Manual with these changes. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 20-208)

CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT (GOVT C SECTION 54957(b)(1))

TITLE: POLICE OFFICER APPLICANT

Council went into closed session at 6:23 PM.

ANNOUNCEMENT OF CLOSED SESSION

Council came back into open session at 6:47 PM. While in closed session, a motion was made to move onto the next steps in the hiring process for the Police Officer applicant. Mayor Ebinger called for a roll call vote and all votes were ayes. Motion carried. (Motion 20-209)

APPROVAL TO REQUEST BIDS FROM QUALIFIED LOCAL APPRAISERS TO APPRAISE CITY OWNED PROPERTY LOCATED ON MODOC AVENUE, BLOCK 3, LOTS 11-17

The City Hall Administrator asked Council if she could pursue getting appraisal bids for the City owned lots on Modoc Avenue. Mayor Ebinger made a motion to request bids from qualified appraiser to appraise City owned property located on Modoc Avenue, Block 3, Lots 11-17. Council Member Velador seconded. Motion carried. (Motion 20-210)

APPROVAL TO ACCEPT THE TRANSFER OF 489 FIFTH STREET, BLOCK 13, PORTION OF LOTS 3 & 4 (APN 050-081-040-000) FROM THE TULELAKE MULTI COUNTY FIRE DISTRICT AND FOR THE CITY TO PAY FOR ANY TRANSFER AND RECORDING FEES

The City Hall Administrator explained to the Council that when the Fire Department moved from 489 Fifth Street that they never had the property transferred back to the City. This happened many years ago and the City has been using the building as their current Public Works Shop. The Tulelake Multi County Fire District approved having the property transferred to the City. The City would have to pay a minimal transfer and recording fee. Mayor Ebinger made a motion to approve transferring the property located at 489 Fifth Street to the City and paying for the transfer and recording fees. Council Member Velador seconded. Motion carried. (Motion 20-211)

ADJOURNMENT

At 7:06 PM Mayor Ebinger made a motion to adjourn the meeting. Council Member Velador seconded. Motion carried. (Motion 20-212)



Henry A Ebinger, Mayor

Attest:



Raul Figueroa Tamayo, City Clerk