

**Tulelake City Council**  
**Regular Meeting Minutes**  
**November 03, 2020**

Mayor Ebinger called the meeting to order at 5:30 PM. Council Members Fensler and Velador were present. Also present was City Hall Administrator, Jenny Coelho; City Clerk, Raul Figueroa; Director of Public Works, Brett Nystrom; Chief of Police, Tony Ross and Finance Director, Will Sargent. City Treasurer, Sara Luscombe and City Administrative Clerk, Heidi Cureton attended by conference call.

**APPROVAL OF THE OCTOBER 20, 2020 REGULAR MEETING MINUTES**

Council Member Velador made a motion to approve the October 20, 2020 regular meeting minutes. Council Member Fensler seconded. Motion carried. (Motion 20-176)

**APPROVAL OF THE BILLS**

Council Member Fensler made a motion to approve the bills presented to City Council. Council Member Velador seconded. Motion carried. (Motion 20-177)

**COMMUNITY ORGANIZATIONS AND/OR TULELAKE BASIN JOINT UNIFIED SCHOOL DISTRICT UPDATE**

There were no representatives present at the meeting to give an update.

**REQUESTING THE MAYOR SIGN A PROCLAMATION FOR "READ ACROSS SISKIYOU" WHICH IS A CAMPAIGN DESIGNED TO CREATE AWARENESS FOR EARLY LITERACY**

Bliss Bryon from Siskiyou County joined the City Council meeting by conference call informing them about the 13th Annual Read Event in Siskiyou County with schools, libraries, and every childcare provider. She informed us that over a thousand children across Siskiyou County, with 25 of them being in Tulelake are the program. They hope to increase that number here with the "Read Across Siskiyou" program. The Mayor, seeing the importance of reading for his community, made a motion to sign the proclamation for the "Read Across Siskiyou" campaign to create awareness for early literacy in his community. Council Member Velador seconded. Motion carried. (Motion 20-178).

**REVIEW AND POSSIBLE APPROVAL OF AGREEMENT AND EASEMENT AGREEMENT BETWEEN EVEREST INFRASTRUCTURE PARTNERS AND THE CITY OF TULELAKE REGARDING THE US CELLULAR TOWER LOCATED AT 101 RAY OEHLERICH WAY**

Will Sargent, the City's Finance Director, told the Council about Everest Infrastructure Partners' offer regarding the easement for the US Cellular tower located at 101 Ray Oehlerich Way. He informed the Council that by working with Everest Infrastructure Partners the City will see an \$8,000 minimum increase in revenue for the next 10 years, and then a minimum of \$18,000 with a 2% increase annually to account for inflation along with 50% of any revenue shares for the next 40 years. Will said the City would be dealing directly with Everest Infrastructure when the City lease with U.S. Cellular expires. Mayor Ebinger made a motion to approve the Agreement and Easement Agreement between Everest Infrastructure Partners and the City of Tulelake regarding the U.S. Cellular Tower located at 101 Ray Oehlerich Way. Council Member Fensler seconded. Motion carried. (Motion 20-179).

**APPROVAL OF THE MAINTENANCE-OF-EFFORT (MOE) CERTIFICATION FORM AND APPROVAL OF RESOLUTION 20-13 CERTIFYING THE ANNUAL MOE FOR THE SISKIYOU COUNTY AUDITOR-CONTROLLER AND AUTHORIZING THE MAYOR AND/OR MAYOR PRO TEM AS SIGNERS**

After review and discussion of the Maintenance-of Effort Certification, Mayor Ebinger made a motion to approve the Maintenance-of-Effort Certification Form and Resolution 20-13 certifying the annual MOE for the Siskiyou County Auditor-Controller and authorizing the Mayor and Mayor Pro Tem as signers. Council Member Velador seconded. Motion carried. (Motion 20-180).

**APPROVAL TO REVISE THE POLICE PERSONNEL GRANT PROPOSED BUDGET OF \$157,450.62 TO REFLECT THE FY 19/20 GROWTH ALLOCATION FOR THE FY 20/21 BUDGET TO \$158,229.58**

City Hall Administrator, Jenny Coelho, brought to the City Council a revised Police Department budget with an increase in its accuracy of \$778.96 for the Police Personnel Grant for the City of Tulelake. Mayor Ebinger made a motion to approve the revised Police Personnel Grant budget of \$157,450.62 to reflect the FY 19/20 Growth Allocation for the FY 20/21 budget to \$158,220.58. Council Member Fensler seconded. Motion carried. (Motion 20-181)

**APPROVAL OF NOTICE TO PROCEED TO MODOC CONTRACTING, INC. AS A GENERAL CONTRACTOR FOR THE VETERAN'S PARK EXPANSION PROJECT ADMINISTERED BY ADKINS CONSULTING ENGINEERING, LLP**


Director of Public Works, Brett Nystrom, informed the Council that this approval is needed in order to proceed with the last step for Modoc Contracting to start the Veterans Park Expansion Project and that it could possibly start within a few weeks before the weather takes a turn for the worst. Mayor Ebinger made a motion to approve the Notice to Proceed for Modoc Contracting, Inc. as the general contractor for the Veteran's Park Expansion Project administered by Adkins Consulting Engineering, LLP. Council Member Velador seconded. Motion carried. (Motion 20-182)

**APPROVAL TO APPLY FOR THE FORD FAMILY FOUNDATION GRANT IN THE AMOUNT OF \$25,000 TO HELP WITH THE SHORTFALL ON THE VETERANS PARK EXPANSION PROJECT**

City Hall Administrator, Jenny Coelho, informed City Council about a possible grant through Ford Family Foundation that could help offset the cost of the remaining Veterans Park Expansion Project balance for the Gazebo. Council Member Fensler made a motion to approve for the City Hall Administrator to apply for the Ford Family Foundation grant for \$25,000 to help with the shortfall on the Veterans Park Expansion Project. Council Member Velador seconded. Motion carried. (Motion 20-183)

**ADJOURNMENT**

At 6:25 PM Mayor Ebinger made a motion to adjourn the November 3, 2020 regular meeting. Council Member Velador seconded. Motion carried. (Motion 20-184)

  
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Henry A Ebinger, Mayor

Attest:

  
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Raul Figueroa Tamayo