

**Tulelake City Council**  
**Regular Meeting Minutes**

**April 21, 2020**

Mayor Ebinger called the meeting to order at 5:31 PM. Mayor Pro Tem Marcillac, Council Members Fensler, Nicholson and Velador were present on the conference call. Also present on the conference call was City Treasurer, Sara Luscombe; City Clerk, Raul Figueroa Tamayo; Chief of Police, Tony Ross; Director of Public Works, Brett Nystrom; City Hall Administrator, Jenny Coelho and City Administrative Clerk, Heidi Cureton.

**APPROVAL OF THE APRIL 7, 2020 REGULAR MEETING MINUTES**

Council Member Velador made a motion to approve the regular meeting minutes of April 7, 2020. Mayor Pro Tem Marcillac seconded. Mayor Ebinger called for a roll call vote. All were ayes. Motion carried. (Motion 20-57)

**APPROVAL OF THE BILLS**

Council Member Fensler made a motion to approve paying the bills. Mayor Pro Tem Marcillac seconded. Mayor Ebinger called for a roll call vote. All were ayes. Motion carried. (Motion 20-58)

**PRESENTATION OF SISKIYOU COUNTY ECONOMIC DEVELOPMENT 2019 ANNUAL REPORT AND OVERVIEW OF SCED RESPONSE AND ADVOCACY FOLLOWING THE DECLARATION OF DISASTER CA 00313**

This item was tabled as Kory Hayden had not joined the meeting by conference call at 5:30 pm. Kory Hayden, Communications Manager of Siskiyou County Economic Development, joined the call at 7:00 PM. Kory gave the Council an update and their main focus right now is helping small businesses with the PPL loan applications and other small business loans that they have available during the COVID-19 pandemic. She also gave out information of how to contact them during this time. Kory said they have a new project in the works for an audio tour of the Klamath and Tulelake Wildlife Refuges, as they are the oldest bird refuges in the nation. This was information only. No action was taken.

**DISCUSSION REGARDING OVERTIME HOURS FOR ALL EMPLOYEE CLASSIFICATIONS. THE IMMEDIATE SUPERVISOR OF AN EMPLOYEE, OR A CITY COUNCIL COMMISSIONER, IF FOR A DEPARTMENT HEAD, MUST APPROVE ALL OVERTIME PRIOR TO THE OVERTIME BEING WORKED**

After much discussion Mayor Ebinger moved that all overtime before it is worked and therefore any hours beyond the 80 hours within a pay period, has to be approved by the immediate supervisor of an employee, or by a Council Commissioner in the case of approving overtime for a Department Head. Council Member Velador seconded. Mayor Ebinger called for a roll call vote. All votes were ayes. Motion carried. (Motion 20-59)

**REVIEW REQUEST BY THE CHIEF OF POLICE TO CHANGE HIS WAGE FROM STEP 5 AT \$22.70 TO STEP 8 AT \$24.44 PER HOUR, RETROACTIVE TO DECEMBER 29, 2019**

There was discussion about the current economic climate we are in due to the COVID-19 pandemic and it was decided that we should have a Budget Workshop within the next week to determine if we are going to be able to give any raises at this time. Mayor Ebinger made a motion to table this agenda item until we have further information after the Budget Workshop and what will be available from the City's general fund. Council Member Nicholson seconded. Mayor Ebinger called for a roll call vote. All votes were ayes. Motion carried. (Motion 20-60)

**QUESTIONS REGARDING POLICY FOR REIMBURSEMENTS OF DAMAGES TO CITY PROPERTY BY NEGLIGENT PERSONS**

There was discussion between the Chief of Police and the Director of Public Works as to how damages are repaid to the City where there has been property damaged by residents or visitors. The Chief of Police said that if damages happen and they catch the person responsible for the damages then that person is responsible for paying the City for the damages they caused. This was information only. No action was taken.

**REVIEW OF CITY FUND PERCENTAGES OF REVENUES AND EXPENSES**

Finance Director, Will Sargent, went over the FY1819 actual revenues and expenses, prepared by the City Hall Administrator, to give the City Council information on how the public's money is being utilized.

There was also an allocation in percentages of the general fund and of the total City budget for each of the City departments. This was information only. No action was taken.

**APPROVAL TO REQUEST BIDS FROM LOCAL AREA APPRAISERS AND SELECT THE LOWEST APPRAISAL BID FOR LOTS 11-17, BLOCK 3, LOCATED ON MODOC AVENUE, AND TO PURSUE SELECTION OF A REALTOR TO LIST SAID PROPERTIES FOR SALE**

After much discussion it was decided to offer the lots to a developer to make a better deal for them to build new homes in the City of Tulelake. The Director of Public Works, Brett Nystrom, will contact some builders to see if anyone is interested and report back to the City Council. More information is needed before doing an appraisal on the vacant lots. Mayor Ebinger made a motion to have the Director of Public Works contact potential builders to see if anyone is interested in building homes on the vacant lots. Council Member Nicholson seconded. Mayor Ebinger called for a roll call vote. All were ayes. Motion carried. (Motion 20-61)

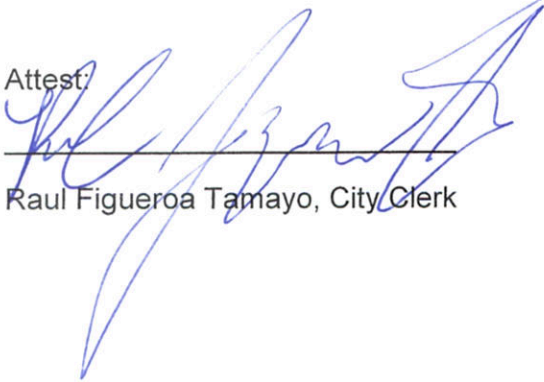
**ADJOURNMENT**

A motion was made by Mayor Ebinger to adjourn. It was seconded by Council Member Nicholson. A roll call vote was done by Mayor Ebinger. All votes were ayes. Motion carried. Council was adjourned at 7:45 PM. (Motion 20-62)



Henry A. Ebinger, Mayor

Attest:



Raul Figueroa Tamayo, City Clerk