

**Tulelake City Council**  
**Regular Meeting Minutes**  
**November 05, 2019**

Mayor Ebinger called the meeting to order at 5:30 PM. Council Members Fensler and Velador were present. Also present was Director of Public Works, Brett Nyström; City Hall Administrator, Jenny Coelho; City Treasurer, Leslie Boyd and City Clerk, Raul Figueroa Tamayo. Mayor Pro Tem Marcillac, Council Member Nicholson, Chief of Police, Tony Ross and City Administrative Clerk, Heidi Cureton were absent.

**APPROVAL OF THE OCTOBER 01, 2019 REGULAR MEETING MINUTES**

The minutes were tabled do to not having Council Members who were present at this meeting to approve.

**APPROVAL OF THE OCTOBER 15, 2019 REGULAR MEETING MINUTES**

The minutes were tabled do to not having Council Members who were present at this meeting to approve.

**APPROVAL OF BILLS**

Council Member Fensler made a motion to approve the bills. Seconded by Council Member Velador. Motion carried. (Motion 19-155)

**REQUESTING THE MAYOR TO SIGN A PROCLAMATION FOR "READ ACROSS SISKIYOU" WHICH IS A CAMPAIGN DESIGNED TO CREATE AWARENESS FOR EARLY LITERACY**

A representative from the First 5 "Read Across Siskiyou" program came to the City Council to explain the programs goal towards enabling and creating the initiative to incite young kids into reading in libraries across the County of Siskiyou. Mayor Ebinger made a motion to approve and sign the "Read Across Siskiyou" proclamation, for the success of the 12th Annual Siskiyou event to help children to be able to be successful in life through early literacy. His motion was seconded by Council Member Velador. Motion carried. (Motion 19-156)

**UPDATE ON SISKIYOU ECONOMIC DEVELOPMENT MOU RENEWAL AND IMMEDIATE SERVICES AVAILABLE TO TULELAKE**

Agenda items 8 and 9 were moved up in order to give time for the presenter from Siskiyou to arrive to the meeting. However, he/she never showed up and this item was tabled. No action was taken.

**CONCERNS REGARDING THE FEES ASSOCIATED WITH SHUTTING OFF AND RECONNECTING WATER SERVICE**

Luis Aceves, a multiple property owner in Tulelake, and his daughter, Tammy Aceves, came to the Council regarding policies that were established in February and May of 2018, increasing the fees for shutting off and reconnecting water service. However, upon explaining to them the reason for the increase of the fees being due to many people taking advantage of City employees to open and close the water at any time and any day and the increased costs to the City, it was realized that these fees were needed. There was only discussion between Council and citizen's concerns so no action was taken.

**APPROVAL TO HAVE A CPR TRAINING CLASS FOR ALL CITY STAFF WHO NEED TO RENEW CERTIFICATES EXPIRING IN DECEMBER 2019. COST IS \$75 PER PERSON**

The City Hall Administrator brought up to the Council that the City employees CPR certification was to expire by April 2020. Mayor Ebinger made a motion to approve the CPR training class for City employees to renew their certification along with the cost of each employee being \$75. Council Member Velador seconded the motion. Motion carried. (Motion 19-157)

**APPROVAL TO WRITE OFF TWO DEBTS IN THE AMOUNTS OF \$196.20 AND \$192.59, WHICH HAVE BEEN DEEMED UNCOLLECTIBLE**

City Hall Administrator, Jenny Coelho, presented to Council two debts owed to the City which have been on the books and deemed uncollectible due to the fact that they were both deceased with no one stepping up to make the payments. A motion was made by Mayor Ebinger to approve the write off of both debts. It was seconded by Council Member Fensler. Motion carried. (Motion 19-158)

**APPROVAL TO WRITE OFF TWO DEBTS IN THE AMOUNTS OF \$5,360.78 AND \$24,242.09, WHICH HAVE BEEN DEEMED UNCOLLECTIBLE**

City Hall Administrator, Jenny Coelho, presented to the Council two debts owed to the City from the previous owners of the Tulelake Potato lots, which were sold in a tax sale. The City had a lien on the properties but only received a total of \$344.00 from the County after the tax sale. The remainder of this debt cannot be collected. Mayor Ebinger made a motion to write these two debts off as uncollectable. It was seconded by Council Member Fensler. Motion carried. (Motion 19-159)

**APPROVAL TO PURCHASE DISCHARGE PIPING FOR THE STORAGE PONDS PROJECT FROM J.W. KERNS FOR A COST OF \$2,015.13**

Brett Nystrom, Director of Public Works, informed the Council regarding the piping for the storage ponds and the low cost. Mayor Ebinger made a motion to approve the purchase of the piping for the storage ponds project from J.W. Kerns for a cost of \$2,015.13. It was seconded by Council Member Velador. Motion carried. (Motion 19-160)

**UPDATE ON THE PACIFIC POWER EMERGENCY RESPONSE PLANNING PRESENTATION REGARDING POSSIBLE POWER OUTAGES AND THE IMPACT TO TULELAKE**

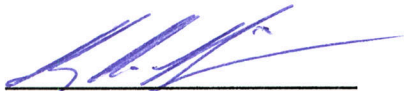
Brett Nystrom informed the Council about the Pacific Power meeting he went to regarding the power outages by PG&E that have been occurring around California to try to reduce the risk of wildfires in the State. Brett said it was unlikely that Tulelake would suffer from power outages because it is not seen as an area of high risk for wildfires. After much discussion, no action was taken.

**APPRISE COUNCIL ON THE NEED TO IMPLEMENT A POTABLE WATER EMERGENCY RESPONSE PLAN DUE TO POWER COMPANIES IMPLEMENTING POWER SHUTOFF WARNINGS ACROSS CALIFORNIA DURING INCLEMENT WEATHER SITUATIONS**

Brett Nystrom verbalized a need to have a Potable Water Emergency Response Plan prepared for the City in case there is an emergency power outage due to inclement weather situations or other natural disasters. Mayor Ebinger moved to have the Director of Public Works implement a Potable Water Emergency Response Plan. Council Member Velador seconded. Motion carried. (Motion 19-161)

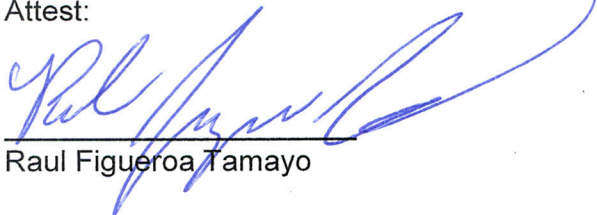
**ADJOURNMENT**

Mayor Ebinger made a motion to adjourn the meeting at 7:12 PM. Council Member Fensler seconded. Motion carried. (Motion 19-162)



Henry A. Ebinger, Mayor

Attest:



Raul Figueroa Tamayo