

**Tulelake City Council**  
**Regular Meeting Minutes**  
**May 1, 2018**

The meeting was called to order at 5:30 PM by Mayor Ebinger. Mayor Pro Tem Marcillac, and Council Members Velador, Fensler and Nicholson were present. Also present; City Treasurer, Leslie Boyd; City Clerk, Iva Rogers; City Administrative Clerk, Heidi Cureton; Library Branch Manager, Tricia Plass; Chief of Police, Tony Ross; Finance Director, Will Sargent and City Hall Administrator, Jenny Coelho. Director of Public Works, Brett Nystrom was absent

**APPROVAL OF THE APRIL 17, 2018 REGULAR MEETING MINUTES**

Council Member Velador made a motion to approve the April 17, 2018 minutes. Mayor Pro Tem Marcillac seconded. Council Member Fensler abstained. Motion carried. (Motion 18-68)

**APPROVAL OF BILLS**

Mayor Pro Tem Marcillac made a motion to approve the bills. Council Member Velador seconded. Council Member Fensler abstained. Motion carried. (Motion 18-69)

**APPROVAL OF TULELAKE MUNICIPAL CODE 15.3, SIGNS**

Tulelake Municipal Code 15.3 titled "Signs", was introduced and the first reading to the City Council and the public was read by City Clerk, Iva Rogers. No action taken.

**APPROVAL OF TULELAKE MUNICIPAL CODE 1.20, ADMINISTRATIVE CITATIONS AND HEARINGS**

Tulelake Municipal Code 1.20 titled "Administrative Citations and Hearings", was introduced and the first reading to the City Council and the public was read by the Library Branch Manager, Tricia Plass. No action taken.

**APPROVAL OF RESOLUTION 18-06, AUTHORIZING THE ADDITION OF A SCHEDULE OF FEES & FINES TO TITLE 1 OF THE TULELAKE MUNICIPAL CODE FOR CITY SERVICES AND VIOLATIONS**

Mayor Ebinger, after reading the title of Resolution 18-06, made a motion to approve Resolution 18-06, "Authorizing the Addition of a Schedule of Fees & Fines to Title 1 of the Tulelake Municipal Code for City Services and Violations" to become effective June 20, 2018, to coincide with the closest billing cycle and start of the 2018/2019 fiscal year. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 18-70)

**APPROVAL OF NEW APPLICATION OF CITY SERVICES, WHICH INCLUDES FEES & FINES FROM RESOLUTION 18-06**

Mayor Ebinger made a motion to approve the new "Application for City Services: Water, Sewer & Garbage" to be effective July 1, 2018, the start of the 2018/2019 fiscal year. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 18-71)

**DISCUSSION ABOUT THE TULELAKE LIBRARY SIGN, BENCHES AND THE VACANT LOT NEXT TO MIKE BUNCH PARK**

Library Branch Manager, Tricia Plass, described to City Council what she would like to see done to the empty lot next to the library with the addition of a bench being made and donated by the Tulelake 4H. She indicated that moving the bike rack and centering the Mike Bunch Park sign would allow better symmetry for the newly expanded park area and adding grass would tie everything together. Mayor Ebinger made a motion for Tricia to work with the Director of Public Works, Brett Nystrom, to go over the design for improving the lot. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 18-72)

**REVIEW AND POSSIBLY APPROVE A QUOTE ON THE ROOF REPAIR AND/OR REPLACEMENT FOR THE CITY HALL ROOF, LOCATED AT 591 MAIN STREET**

Quotes from Henris Roofing Supply and Linkville Roofing & Siding, LLC, were reviewed by the City Council. Mayor Ebinger moved to accept the Linkville Roofing & Siding, LLC quote to do a temporary repair on the City Hall roof for \$800.00 and to start saving funds over the next year for a roof replacement. Council Member Nicholson seconded. Motion carried. (Motion 18-73)

**APPROVAL TO WRITE OFF OLD CUSTOMER UTILITY ACCOUNTS THAT HAVE BEEN DEEMED UNCOLLECTIBLE BY THE COLLECTION AGENCY DUE TO THE AGE OF THE ACCOUNT OR THE INABILITY TO LOCATE THE CUSTOMER**

Council Member Nicholson moved to write off the various old customer utility accounts totaling \$16,837.98 in uncollectible debts. Mayor Ebinger seconded. Motion carried. (Motion 18-74)



**REQUEST TO ATTEND MIP USER CONFERENCE AT THE SILVER LEGACY HOTEL IN RENO, NV ON OCTOBER 2, 2018 THROUGH OCTOBER 5, 2018. THE COST OF REGISTERING BEFORE MAY 31, 2018, WOULD BE \$595.00, SAVINGS OF \$200.00**

Finance Director, Will Sargent, asked the Council if they would approve the City paying the cost of registration and hotel expense for him to attend the MIP User Conference for training on the Abila software accounting system. Will is to pay for his mileage and food. Mayor Ebinger made a motion to approve the registration and hotel costs for the Abila training. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 18-75)

**APPROVAL OF RESOLUTION 18-07, ADOPTING A LIST OF PROJECTS FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT FOR THE 2018/2019 FISCAL YEAR**

After discussion and reading the title of Resolution 18-07, "Resolution to Adopt a List of Projects Funded by SB1: The Road Repair and Accountability Act", Mayor Ebinger made a motion to approve Resolution 18-07 contingent upon SB1, and to make sure monies received for the 2018/2019 fiscal year are not spent until the legislature resolves the SB1 issue. Council Member Fensler seconded. Motion carried. (Motion 18-76)

**IDENTIFY REAL ESTATE NEGOTIATOR(S) FOR THE POSSIBLE TRANSFER OF THE TULELAKE AIRPORT**

Mayor Ebinger announced the negotiators of himself, Attorney, Michael Colantuono and Finance Director, Will Sargent with Council Member Gary Fensler as the alternate negotiator.

**CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS GOVT C 54956.8 PROPERTY: TULELAKE AIRPORT**

**UNDER NEGOTIATION: UPDATE REGARDING NEGOTIATIONS WITH FAA REGULATIONS WITH POSSIBLE TRANSFER OF THE TULELAKE AIRPORT, CONDITIONS, TERMS AND PRICE**

City Council went into closed session at 7:09 pm.

**ANNOUNCEMENT OF CLOSED SESSION**

Council returned from closed session at 7:40 pm. Mayor Ebinger announced there was no action taken in closed session.

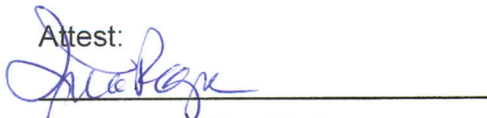
**ADJOURNMENT**

Mayor Pro Tem Marcillac made a motion to adjourn. Council Member Velador seconded. Motion carried. Council adjourned at 7:59 PM. (Motion 18-77)



Mayor Hank Ebinger

Attest:



Iva Rogers, City Clerk