

Tulelake City Council
Regular Meeting Minutes

April 16, 2019

Mayor Ebinger called the meeting to order at 5:30 PM. Mayor Pro Tem Marcillac was present along with Council Members Velador, Nicholson and Fensler. Also present was Director of Public Works, Brett Nystrom; Chief of Police, Tony Ross; City Hall Administrator, Jenny Coelho; City Administrative Clerk, Heidi Cureton and City Treasurer, Leslie Boyd. City Clerk, Iva Rogers was absent.

APPROVAL OF THE APRIL 02, 2019 REGULAR MEETING MINUTES

Council Member Velador made a motion to approve the April 02, 2019 regular meeting minutes. Mayor Pro Tem Marcillac seconded. Council Members Nicholson and Fensler abstained from the vote since they were not present at the April 02, 2019 meeting. Motion carried. (Motion 19-55)

APPROVAL OF BILLS

Mayor Pro Tem Marcillac questioned the Chief of Police about the amount of unauthorized money he had spent on repairs for the 2007 unmarked Dodge Charger. Chief Ross commented that he was unaware that the repairs would be as expensive as they ended up being and that the vehicle was still not fixed. He stated that it was also important for the police department to have an unmarked unit to be able to take to trainings. Council advised him to be more aware of expenses and to get approval before spending \$500 or more on anything. Council suggested that the bill for the car repair should not be paid until the vehicle was fixed to the satisfaction of the Chief of Police. Council Member Velador made a motion to approve paying the bills, with the exception of the car repair bill. Council Member Fensler seconded. Council Member Nicholson Abstained. Motion carried. (Motion 19-56)

INFORMATION ON CHANGING THE TULE LAKE MONUMENT SIGNS IN AND AROUND THE CITY OF TULELAKE

Larry Whalon, Lava Beds/Tule Lake Superintendent, described how the signage would be changing in Tulelake on Highway 139 and in Merrill, Oregon. He explained to Council that it was important to change the signs to a more simplified version to better guide visitors to the Lava Beds and to Camp Tulelake. Mr. Whalon said he would do some more research on designs of signage that would work best in the City of Tulelake and come back at another meeting to show the Council. No action was taken.

PRESENT AND ACCEPT LETTER OF RESIGNATION FROM IVA ROGERS, CITY CLERK

Mayor Ebinger made a motion to accept the letter of resignation from Iva Rogers, effective April 30, 2019, and expressed his gratitude for all the work she has done over the years for the City of Tulelake. Council Member Nicholson seconded. Motion carried. (Motion 19-57)

APPROVAL TO RENT A BACKHOE WITH A CONCRETE BREAKER TO REMOVE EXISTING CONCRETE BARRIERS AND CONCRETE SLABS IN THE WATER YARD. THE COST OF THE PROJECT WOULD BE \$947.00

Brett Nystrom, Director of Public Works, informed Council about his plans to clean up the water yard on C Street by Otis Roper Park. He would like to remove concrete slabs, plant grass and have a nice sign made for the water yard. The Council loved the idea of cleaning up the water yard and having a sign made. Council suggested that since Mr. Nystrom would have the backhoe, it might also be used for other work around the City. Mayor Ebinger made a motion to approve the backhoe rental. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-58)

APPROVAL OF RESOLUTION 19-05 ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2019-20 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Brett Nystrom presented Resolution 19-05 to Council and explained that he chose the areas specified in the resolution on Highway Street and Siskiyou Street for crack seal repair by using the Pavement Management Tool. He explained that this repair was necessary just to keep from losing the streets until STIP money became available and more permanent fixes could be made. Council agreed that those were areas that needed attention. City Hall Administrator, Jenny Coelho, read the title of Resolution 19-05. Mayor Ebinger made a motion to accept Resolution 19-05. It was seconded by Council Member Nicholson. Motion carried. (Motion 19-59)

APPROVAL TO HIRE PART-TIME SEASONAL POSITIONS TO TAKE CARE OF THE CITY PARKS AND THE CITY BURN PIT

Brett Nystrom spoke with Council regarding concerns he had of being able to take care of all the City Parks this summer with his limited staff and summer being a busy time for Public Works. Ken Wood submitted a letter last month stating that he will unfortunately no longer be able to take care of Veterans Park due to health issues, which means Veterans Park is one more area for Public Works to manage. Knowing the importance for Veterans Park to look nice, Brett suggested hiring Jesus Perez to work the Burn Pit and move Ray Coronado to work as the Seasonal Parks person to help take that burden from the Public Works Crew. This solution was suggested to be on a trial basis to see if Ray could handle the parks and if not, advertise for the position. After discussion, Council decided that the position should be advertised to the public. Mayor Pro Tem Marcillac made a motion to advertise the position and have any candidates available for recommendation to the Council at the May 07, 2019 Council Meeting. It was seconded by Council Member Velador. Motion carried. (Motion 19-60)

REVIEW AND POSSIBLE APPROVAL OF QUOTES FOR REPLACING THE ROOF AT CITY HALL

Only one quote was received by Henris Roofing & Supply and submitted to Council for review. Mayor Ebinger made a motion to table this agenda item until more bids for the roof are received. Council Member Nicholson seconded. Motion carried. (Motion 19-61)

ANNOUNCEMENT PRIOR TO CLOSED SESSION REGARDING PERFORMANCE EVALUATIONS

Mayor Ebinger announced they were going into closed session to review employee performance evaluations. Council adjourned to closed session at 6:45 PM

ANNOUNCEMENT OF CLOSED SESSION

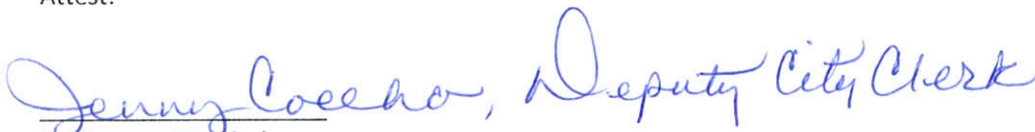
Open session resumed at 7:33 PM and Mayor Ebinger announced there was no action taken during closed session.

ADJOURNMENT

Mayor Ebinger made a motion to adjourn the meeting at 7:43 PM. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-62)


Henry A Ebinger, Mayor

Attest:


Iva Rogers, City Clerk