

Tulelake City Council
Regular Meeting Minutes
March 05, 2019

Mayor Ebinger called the meeting to order at 5:32 PM. Mayor Pro Tem Marcillac was present along with Council Members Nicholson, Fensler and Velador. Also present was Finance Director, Will Sargent; Chief of Police, Tony Ross; City Hall Administrator, Jenny Coelho; City Treasurer, Leslie Boyd and City Administrative Clerk, Heidi Cureton. City Clerk, Iva Rogers and Director of Public Works, Brett Nystrom were both absent.

APPROVAL OF THE FEBRUARY 19, 2019 REGULAR MEETING MINUTES

Council Member Velador made a motion to approve the February 19, 2019 regular meeting minutes. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-37)

APPROVAL OF BILLS

Council Member Fensler made a motion to approve the bills presented on March 05, 2019. Mayor Pro Tem Marcillac seconded. Motion carried. (Motion 19-38)

FEEDBACK ON HAVING A POTENTIAL FLEA MARKET/FARMERS MARKET JUST OUTSIDE OF TOWN AND APPROVAL TO RECEIVE SECURITY HELP FROM THE CITY POLICE DEPARTMENT

Reba Van Acker presented an idea to Council that she would like to host a flea market, one weekend per month, on her property in front of the L-K Building just outside of the City limits. She is hoping this event will bring more people into the area. Chief Tony Ross said he would look into different ways in which he could help provide her with some security overnight for the merchandise. The desire is to have this event grow to include a farmers market and host it twice per month. The City Council is on board with the idea and will support efforts to help make the event possible. No action was taken.

REVIEW AND POSSIBLY APPROVE AND SIGN THE PROPOSAL BY DUDE SOLUTIONS FOR THE PURCHASE OF A WEB BASED SOFTWARE PROGRAM FOR THE PUBLIC WORKS DEPARTMENT

On February 19, 2019, Director of Public Works, Brett Nystrom, first presented this idea to council. It was tabled until more information was available. After more discussion, Mayor Ebinger made a motion to approve this program on a trial basis of 60 days to see if the program will work for the city as expected. It was seconded by Council Member Nicholson. Motion carried. (Motion 19-39)

APPROVAL TO PAY ADKINS ENGINEERING AN ESTIMATED FEE OF \$2500.00 TO PREPARE A SCOPE OF WORK FOR A WATER-RELATED PROJECT/GRANT

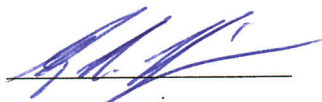
City Hall Administrator, Jenny Coelho, made a clarification regarding this agenda item. An email was sent by Dan Scalas from Adkins Engineering who wanted to make sure the council understood that the scope is to prepare a funding application for the new water project. Since Brett was absent, Jenny relayed this to Council. Mayor Ebinger made a motion to give approval to Adkins to prepare a funding application for the new water project. Council Member Velador seconded. Motion carried. (Motion 19-40)

REVIEW AND APPROVAL OF FISCAL YEAR 2017-2018 AUDIT

City Finance Director, Will Sargent, went over the audit with the Council for FY 2017/2018. The auditor found three main concerns that were brought to council's attention. A corrective action plan is in place for those items. The rest of the audit looked good. Mayor Ebinger made a motion to approve the audit. Council Member Fensler seconded. Motion carried. (Motion 19-41)

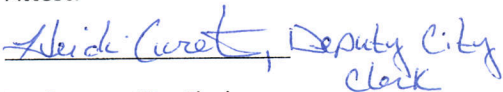
ADJOURNMENT

Council Member Nicholson made a motion to adjourn the meeting at 7:02 PM. It was seconded by Mayor Pro Tem Marcillac. Motion carried. (Motion 19-42)



Henry A Ebinger, Mayor

Attest:



Iva Rogers, City Clerk